



Maghull Football Club

Club Rules and Constitution

Constitution of Maghull Football Club

The people named below wish to form a Club known as Maghull Football Club and agree for Maghull Football Club to be regulated by the constitution contained in this document.

These persons shall be the Committee of the Club until the second annual general meeting.

Name of Member	Address of each Member
Ron Young (Chair)	
John McInnes (Director of Football)	
Les Jacques (Football Treasurer)	
Andy Boyd (Social Treasurer)	
Ian Boyd (President)	
Paul Ellis (Secretary)	
Bill Buck (Registration Secretary)	
Fred Smith	
John Cooper	
Darren Pearse	
Paul Carlin	
Kevin Hazard	
Andy Lynn	
Mike Cummins	
Dan Peacock	
Peter Edwards	
Mark Piert	
Peter McCormack	

Mike Pearce	
Jon Yates	
Joe Fay	
Neil Marten	
Ian Buck	
Ged Pedder	
Paul Moran	

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Rules of Maghull Football Club

of

Old Hall Field, Tommy Gent Way, Maghull, Liverpool, L31 3DY

1. Definitions

These definitions apply unless the context requires a different interpretation:

"The Club"	When referenced relates to Maghull Football Club.
"Accounting Year"	Means the year beginning on 1st June, the date to which the accounts of the Club will continue to be prepared.
"AGM"	Means the Annual General Meeting of the Club.
"Committee"	Means the committee or board consisting of Officers and Members elected / nominated to operate and manage the Club.
"Confidential Information"	Means all information about the Club and its members, their personal contact information and businesses, the Club's future plans & policies. It includes information about the Intellectual Property.
"General Meeting"	Means any meeting of the Club other than an AGM.
"Intellectual Property"	Means intellectual property of every sort, whether registered or registrable in any country, including intellectual property of all kinds coming into existence after today; and including, among others, patents, trademarks, unregistered marks, designs, copyrights, software, domain names, discoveries, creations, and inventions.
"Member"	Means any person who has paid for Membership of the Club.

"Membership"	Means membership of the Club as set out in the Rules.
"Officer(s)"	Means the holder(s) of any titled office of the Club.
"Rules"	Means the rules of the Club as set out in this constitution document as amended from time to time.

2. Name of the Club

The name of the Club is Maghull Football Club.

3. Main Objectives

The objectives of the Club are:

- 3.1. To promote the Rules of the Football Association Limited and all matches played shall be played under the rules of that Association.
- 3.2. To carry on whatever activities the Members may decide.
- 3.3. To strengthen the bonds between the Club and other associations working for similar purposes.
- 3.4. To support and organise various events from time to time,
- 3.5. To apply any profits of the Club in furthering the objects of the Club.

4. Membership

- 4.1. Any person who has reached the age of 18 years is eligible for Membership.
- 4.2. Membership shall be open to men and women, who are resident of the United Kingdom.
- 4.3. It is a condition of Membership that a Member shall, always, comply with the Rules of the Club and promote the interests and objects of the Club.

- 4.4. A Member cannot transfer Membership to any other person.

5. Application Procedure

- 5.1. An application by a person for Membership must be made in writing; and submitted to the Committee.
- 5.2. The Committee shall decide whether to approve or to reject it.
- 5.3. The Committee reserves the right to reject or accept the application for membership of the Club.
- 5.4. The name and address of each candidate for membership and such other particulars as the Committee shall from time to time require, with the names of their proposer and seconder, shall be forwarded to the Secretary who will publicise such application. The Secretary shall bring the name of such candidates before the next Committee Meeting not less than five days after publicising. Election of new members will be by committee ballot and two votes or more against a candidate shall exclude.
- 5.5. After the Committee makes final determination, the Secretary shall:
- 5.5.1 Notify the applicant in writing about the decision of the Committee; and
- 5.5.2 If the Committee has approved the application, then they shall request the applicant to pay any subscription fee within 28 days of receiving the notification.
- 5.6. After payment, the Secretary shall enter the applicant's name in the register of members whereupon the applicant becomes a Member of the Club.

6. Subscriptions

- 6.1. Payment for Membership is per Year.
- 6.2. A Member's annual subscription shall be such as the Members determine at the AGM or from time to time. Current subscription prices are set out in the Schedule.
- 6.3. Subscriptions are due on 1st June in every year for the period of 12 months following that date.

- 6.4. On joining post 1st September in any year, a full year subscription is payable.

7. Resignation, Suspension and Expulsion

- 7.1. A Member may resign from the Club by informing the Secretary in writing of his intention to do so. Their resignation will take effect immediately.

- 7.2. The Committee has the power to:

7.2.1 Suspend (for a period not exceeding twelve months); or

7.2.2 Expel

Any Member who infringes any of these Rules or whose conduct, (in the Committee's opinion) is harmful to the good name of the Club or renders him or her unfit for Membership.

- 7.3. No Member shall be suspended or expelled unless the Committee gives him or her notice in writing and he or she fails to remedy the breach (if capable of remedy) within 30 days after being given notice.

- 7.4. Any notice given to a Member in breach shall be without prejudice to any other claim or action against the defaulting Member.

- 7.5. A suspended member shall not be elected as an Officer nor be entitled to vote at any meeting.

- 7.6. If a Member chooses to resign or is suspended or expelled in accordance with this paragraph, no part of his subscription shall be refundable.

- 7.7. Expulsion shall be permanent.

8. Confidentiality

- 8.1. Each Member agrees and undertakes that they will:

8.1.1 Not remove from Club's premises or copy or allow anyone else to copy from any document, computer disk, tape or other tangible item which contains any Confidential Information except as may be necessary during his or her work for the Club.

- 8.1.2 In respect of any part of the Confidential Information of the Club, from today until the expiry of five years from the termination of Membership, keep it secret and not divulge or make it known to anyone nor use it for the benefit of themselves or any other person.
- 8.2. This paragraph does not apply to disclosure:
 - 8.2.1 Made with the consent of the Officers of the Club or under the authority of the Committee or by order of the court.
 - 8.2.2 Of information or knowledge which comes into the public domain otherwise than because of his or her default.
 - 8.2.3 As may be necessary in the course of his work for the Club.

9. Appointment and Removal of Officers

- 9.1. The Officers shall be:
 - 9.1.1 President
 - 9.1.2 Chair
 - 9.1.3 Secretary
 - 9.1.4 Director of Football
 - 9.1.5 Football Treasurer
 - 9.1.6 Social Treasurer
 - 9.1.7 Registration Secretary.
- 9.2. There is no limit to the tenure of an Office holder.
- 9.3. Each office holder shall be appointed and removed by a vote of the Committee.

10. Management of the Club

- 10.1. The Committee shall manage the Club.
- 10.2. The Committee shall be made up of at least 12 members, including all Office holders.

- 10.3. Any Member may be a committee member, nominate a member (including themselves) and may vote to appoint a committee member.
- 10.4. To nominate a Committee member, a Member shall write to the Secretary to give the name of the Member they nominate. They must do so at least 7 days before the next General Meeting. The Committee shall present that nomination at the next General Meeting.
- 10.5. At the General Meeting, three Members who are not members of the Committee shall accept the role of returning officer. A poll shall be taken on the appointment to the Committee of each nominated Member. The returning officers shall count the votes and declare the results without disclosing the outcome of any Member's vote. The Members polling the highest number of votes shall be appointed as Committee members. No Member shall vote for his own appointment.
- 10.6. A decision of the Committee on any of the following matters must be ratified by a vote of at least 75% of the Members in General Meeting to:
 - 10.6.1 Change the Rules of the Club.
 - 10.6.2 Change the constitution of the Club.
 - 10.6.3 Buy any real property for the use of the Club.
 - 10.6.4 Dissolve the Club.

11. Quorum for Committee Meetings

- 11.1. The quorum for Committee meetings may be fixed from time to time by a decision of the Committee, but it must never be fewer than five, and unless otherwise fixed it is five.
- 11.2. If the total number of members for the time being is less than the quorum required, the Committee must not take any decision other than a decision to adjourn the meeting.

12. Powers of Committee

The Committee's powers shall include, but not be limited to:

- 12.1. Filling any vacancy on the Committee from amongst current Members until the next AGM.

- 12.2. Appointing such sub-committees as they believe necessary. Any sub-committee so appointed shall be accountable to the Committee.
- 12.3. Employing or contracting staff to carry out activities of the Club.
- 12.4. Opening and operating a bank account in the name of the Club.
- 12.5. Managing the financial affairs of the Club.
- 12.6. Taking any action to promote the objects of the Club.

13. Annual General Meeting

- 13.1. The AGM of the Club shall be held in June of each year for the purpose of:
 - 13.1.1 Receiving the reports of the Committee and any sub-committees in relation to the Club's activities.
 - 13.1.2 Receiving and if thought fit approving the accounts in respect of the preceding financial year.
 - 13.1.3 Electing the Officers of the Club.
 - 13.1.4 Fixing the subscription charges for Membership of the Club.
 - 13.1.5 Dealing with any other general business of the Club.
- 13.2. Each Member shall be entitled to receive 21 days notice of an AGM.
- 13.3. The notice shall state the date, time and place of the meeting, and proposals to resolve any matters set out in this rule.
- 13.4. A Member may raise any matter at the AGM, if they have given 14 days' notice to the Committee to that effect.

14. General Meetings

- 14.1. A General Meeting shall be convened by the Committee within 28 days of receipt be it of a direction by a majority of Officers or of a requisition signed by at least one fifth of the total Members of the Club.
- 14.2. No General Meeting shall take place without giving 14 days' notice of the meeting to the Members.

- 14.3. The notice shall state the date, time, and place as well as the purpose of the meeting.

15. Quorum at Meetings

- 15.1. The quorum for an AGM or a General Meeting may be fixed from time to time by the Members, except that a quorum must never be fewer than 12, and unless otherwise fixed, it is 12.
- 15.2. Any AGM or General Meeting may proceed provided that at least 50% of the Members constituting a quorum are present within 30 minutes of the time specified for the start of the meeting.

16. Voting at Meetings

- 16.1. A Member who has paid a subscription for the current year may vote at an AGM or a General Meeting.
- 16.2. In the event of equality of votes for and against a matter, the chair shall have the casting vote.

17. Finance

- 17.1. The Accounting Year of the Club shall be from 1st June each year.
- 17.2. The Club shall open a bank account in the name of Maghull Football Club.
- 17.3. All membership fees and other money received shall be deposited in the Club's bank account.
- 17.4. Every cheque drawn from the Club's bank account shall be signed by the Football Treasurer, or by such other Officers as may be authorised by the Committee.
- 17.5. The Football Treasurer shall keep proper accounts of the Club.

18. Dissolution

- 18.1. The Club may be dissolved by a resolution passed by no less than 99% of Members present and voting at a General Meeting convened for that purpose.
- 18.2. Any assets, money or funds remaining after the settling of any debts and liabilities shall be applied towards charitable purpose within the United Kingdom which has similar objects to those of the Club.

19. Miscellaneous matters

- 19.1. Each Member undertakes to provide to the Club his current land address, e-mail address and contact telephone number as often as they are changed together with all information that may be required to communicate with them.
- 19.2. The Club's privacy policy is strong and precise. It complies fully with the Data Protection Act 2018 which is at **[link to privacy policy]**.
- 19.3. In any case where any part or provision of these Rules is held to be unlawful, void, or unenforceable, then that part or provision shall be deemed to be removed from these Rules to leave valid and enforceable the remainder of the Rules.
- 19.4. Any communication to be served on the Club or to the Members shall be delivered by hand, sent by first class post or by e-mail.

It shall be deemed to have been delivered:

If delivered by hand: on the day of delivery;

If sent by post to the correct address: within 72 hours of posting;

If sent by e-mail to the address from which the receiving party has last sent e-mail: within 24 hours if no notice of non-receipt has been received by the sender.

- 19.5. In the event of a dispute between the Members, then they undertake to attempt to settle the dispute by engaging in good faith with the other in a process of mediation before commencing arbitration or litigation.

Schedule: Annual Subscription Charges

Any annual subscriptions will be payable on the 1st of June each year, however, there is currently no charge for Membership at the Club.